

**MINUTES OF THE AGM MEETING OF EGREMONT TOWN COUNCIL HELD ON TUESDAY  
16TH MAY 2023 AT 5.30PM IN EGREMONT MARKET HALL**

Present:

Mrs Elaine Woodburn (EW)                      Chairperson

Also:

Mr Graham Calvin (GC)                      Mr Sam Pollen (SP)  
Mr Michael McVeigh (MM)                      Mr Chris Whiteside (CW)  
Mrs Jean Lewthwaite (JL)

Mrs Geraldine Pritchard (GP)                      Town Clerk  
Mrs Nicola Cattanaach (NC)                      Assistant Clerk

001.23.24	<b>NOMINATIONS FOR CHAIRPERSON</b>	ACTIONS
	EW was nominated by SP and was seconded by GC and CW and agreed by all Councillors. RESOLVED EW as the new Chairperson for 2023/24	
002.23.24	<b>DECLARATIONS OF ACCEPTANCE OF OFFICE - CHAIRPERSON</b>	
	Chairperson duly signed the declaration of acceptance of office	
003.23.24	<b>NOMINATIONS FOR VICE-CHAIRPERSON</b>	
	As not all Councillors were present it was RESOLVED to wait until the June Town Council meeting for nominations for Vice-Chairperson.	GP
004.23.24	<b>DECLARATIONS OF ACCEPTANCE OF OFFICE – TOWN COUNCILLORS</b>	
	Councillor present duly signed the declaration of acceptance of office forms.GP confirmed that absent Councillors had already signed their forms prior to the meeting	
005.23.24	<b>TO RECEIVE AND RECORD WITH REASONS ANY APOLOGIES FOR ABSENCE</b>	
	RESOLVED to note that apologies were received from David Wright, Gareth Stringer and Cumberland Councillor Graham Minshaw.	NC
006.23.24	<b>ALL COUNCILLORS TO FILL OUT AND SIGN THE UPDATED REGISTER OF PECUNIARY AND OTHER REGISTRABLE INTERESTS</b>	
	RESOLVED that Councillors take the forms home to complete with instructions to return them to the office by 2 <sup>nd</sup> June at the latest (to satisfy the statutory deadline date of 28 days following an election for the form to be returned to Cumberland Council)	
007.23.24	<b>ALL COUNCILLORS TO SIGN THE DISPENSATION REQUEST TO ALLOW THEM TO FULFILL THEIR DUTIES AS A TOWN COUNCILLOR IN RELATION TO SETTING THE ANNUAL PRECEPT</b>	
	All Councillors signed the form	

1                      *S. Pollen*

008.23.24	<p><b>TO REVIEW AND CONFIRM/AMEND THE CURRENT LIST OF SUB-COMMITTEE MEMBERS FOR THE FOLLOWING COMMITTEES: FINANCE, PERSONNEL, APPEALS, ALLOTMENTS, CEMETERY, MARKET HALL, WEBSITE, SIGNATORIES</b></p> <p>RESOLVED the following: Please see the attached</p>	
009.23.24	<p><b>ALSO, TOWN COUNCIL REPRESENTATIVE/S AT THE FOLLOWING: EGREMONT BOWLING GREEN, FLORENCE ARTSCENTRE, EGREMONT YOUTH PARTNERSHIP &amp; BORDERLANDS/TOWN PLAN</b></p> <p>RESOLVED that SB had confirmed that he will remain as a representative on the Egremont Bowling Green Committee. RESOLVED that NF had confirmed that he will attend Egremont Youth Partnership meetings and keep the Town Council updated. RESOLVED to retain DW to act as the Egremont Town Council representative on the Egremont Regeneration Committee and Borderlands Committee.</p>	
010.23.24	<p><b>RESOLVE TO RECEIVE AND APPROVE THE MEETING DATES FOR THE NEXT 12 MONTHS</b></p> <p>These were RESOLVED – please see attached</p>	
011.23.24	<p><b>TO RECEIVE AND NOTE THE TOWN COUNCILLORS' ATTENDANCE RECORD FOR THE PREVIOUS 12 MONTHS</b></p> <p>This was noted and accepted – please see attached</p> <p>Chairperson then moved to the ordinary meeting</p>	

*S. Pall*

**MINUTE 008.23.24 - SUB-COMMITTEE MEMBERS & VACANCIES**

**2023/24**

**ALLOTMENT**

G Calvin  
M McVeigh  
G Stringer

**3 members  
quorum of 2**

**BOWLING GREEN**

Chairperson  
S Bell  
non-councillor

**reps only**

**CEMETERY**

M McVeigh  
G Calvin  
Chairperson  
David Wright

**3 members + chair  
quorum of 3**

**FINANCE**

M McVeigh  
J Lewthwaite  
S Pollen  
Chairperson  
C Whiteside  
**3 members + chair  
quorum of 3**

**PERSONNEL**

J Lewthwaite  
M McVeigh  
S Pollen  
E Woodburn  
**co-opted member 1**  
**4 members  
quorum of 3**

**APPEALS**

D Wright  
G Stringer  
G Calvin  
C Whiteside  
**co-opted member 2**  
**4 members  
quorum of 3**

**SIGNATORIES**

J Lewthwaite  
M McVeigh  
S Pollen  
G Calvin

**MARKET HALL**

M McVeigh  
Chairperson  
J Lewthwaite  
**2 members + chair  
quorum of 3**

**BORDERLAND REPS**

E Woodburn  
D Wright  
S Pollen - Cumb rep

**REGEN/FLORENCE REP**

D Wright

**EG YOUTH REP**

N Ferguson  
as a public member

**BOWLING GREEN**

S Bell  
as a public member

**WEBSITE**

D Wright  
E Woodburn

**CHRISTMAS LIGHTS**

G Stringer  
E Woodburn  
S Pollen  
Town Clerk

**XMAS LIGHTS**

G Stringer  
E Woodburn  
S Pollen  
Town Clerk

Please note, Chairperson is ex-officio on all working parties

Please note, the quorum for Town Council meetings is 1/3 or 3 Councillors whichever is greater  
Egremont Town Council



**EGREMONT TOWN COUNCIL  
MEETING DATES FOR 2023/24**

Please note that all meetings will commence at 5.30pm unless otherwise stated.

No meetings are held in August or December.

If any Councillor cannot attend a meeting, they will be expected to submit their apologies & the reason why they cannot attend to the Town Clerk PRIOR to the meeting

If any Councillor wishes to add something to the agenda, they must inform the Town Clerk no later than the Tuesday before each meeting.

Town Council meeting dates:

Tuesday 16th May – AGM meeting followed by the Ordinary meeting.

Tuesday 23<sup>rd</sup> May – Annual Town Meeting

Tuesday 20<sup>th</sup> June

Tuesday 18<sup>th</sup> July

Tuesday 19<sup>th</sup> September

Tuesday 17<sup>th</sup> October

Tuesday 28<sup>th</sup> November

Tuesday 16<sup>th</sup> January 2024

Tuesday 20<sup>th</sup> February 2024

Tuesday 19<sup>th</sup> March 2024

Tuesday 16<sup>th</sup> April 2024



## 2022/23 ANNUAL TOWN COUNCILLORS' ATTENDANCE REPORT

<u>COUNCILLOR</u>	<u>MEETINGS ATTENDED</u>
Elaine Woodburn	10 out of 10
Stephen Bell	10 out of 10
Sam Pollen	9 out of 10
Neil Ferguson	9 out of 10
Gareth Stringer	9 out of 10
David Wright	9 out of 10
Graham Calvin	8 out of 10
Michael McVeigh	8 out of 10
Jean Lewthwaite	8 out of 10
Tom Higgins	5 out of 10

S. Pollen